



2018 APPLICATION TO A CITY BOARD, COMMISSION OR COMMITTEE

CC 919A (R2017-08)

PERSONAL INFORMATION	Last Name		First Name		Please indicate				
					Mr.	Ms.	Mrs.	Miss	Dr.
	Address (please indicate <input type="checkbox"/> Home or <input type="checkbox"/> Business)				City	Province	Postal Code		
	Home Phone #	Work Phone #	Cell Phone #	E-Mail					
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INSTRUCTIONS	<p>Please select one (1) Board, Commission or Committee (BCC) and complete the Eligibility Requirements from the list below.</p> <p>To encourage a broad degree of citizen participation, no Public Member shall serve concurrently on more than one BCC unless Council determines there is a need.</p> <p>Your personal information is collected pursuant to the <i>Freedom of Information and Protection of Privacy Act</i>, Section 33(c) and will be used by City Council and respective committees in consideration of appointment, and in the case of your appointment, by City Administration and committee members in carrying out committee business.</p> <p>Please return the completed form along with a copy of a resume and cover letter to the Calgary Appeal Boards Office:</p>
	<p>Email: tribunals@calgary.ca</p>
	<p>Mail: Calgary Quasi-Judicial Boards (#8110) The City of Calgary P.O. Box 2100, Station "M" Calgary, AB T2P 2M5</p>
	<p>Hand Deliver: 8:00 a.m. - 4:30 p.m. Calgary Quasi-Judicial Boards Office 4th Floor, 1212 -31 Ave. N.E. Calgary, AB</p>
	<p>Deadline for receipt of applications is Tuesday, October 3, 2017.</p>



Board, Commission and Committee	Eligibility Requirements Select all that apply to the chosen Board, Commission or Committee
<input type="checkbox"/> Licence and Community Standards Appeal Board	<input type="checkbox"/> Experience in administrative law <input type="checkbox"/> Experience in interpreting legislation <input type="checkbox"/> Experience in community associations <input type="checkbox"/> Experience in quasi-judicial boards <input type="checkbox"/> Ability to adjudicate in a fair and impartial manner <input type="checkbox"/> Conflict resolution training or experience <input type="checkbox"/> Good verbal and written communication skills <input type="checkbox"/> Strong listening skills <input type="checkbox"/> Resident of Calgary <input type="checkbox"/> At least 18 years of age

Board, Commission and Committee	Eligibility Requirements Select all that apply to the chosen Board, Commission or Committee
<input type="checkbox"/> Subdivision & Development Appeal Board	<input type="checkbox"/> Experience in one or more of the following areas: <ul style="list-style-type: none"> <input type="checkbox"/> Urban planning/development; <input type="checkbox"/> Engineering/construction; <input type="checkbox"/> Architecture; <input type="checkbox"/> Law; <input type="checkbox"/> Community representation or knowledge of community issues; or <input type="checkbox"/> The operation of quasi-judicial boards or administrative tribunals. <input type="checkbox"/> Agree to commit the required time; <input type="checkbox"/> The ability to participate in hearings with an open mind, making decisions in a fair and unbiased manner; <input type="checkbox"/> An understanding of the diverse neighborhoods and communities that exist across the city; <input type="checkbox"/> Regard for the interests of property owners, developers, the general public, and other parties affected by the outcome of an appeal; <input type="checkbox"/> A personal history of acting ethically and with integrity; <input type="checkbox"/> An understanding of the principles of administrative law and natural justice; <input type="checkbox"/> The ability to write in plain language; <input type="checkbox"/> Excellent analytical and reasoning skills; <input type="checkbox"/> The ability to speak in public and communicate effectively with parties; <input type="checkbox"/> Demonstrated ability to read, understand and apply: <ul style="list-style-type: none"> o complex plans, the Municipal Government Act and other pertinent Acts, statutory plans such as the Municipal Development Plan and Area Structure Plans, the Land Use Bylaw, and case law. <input type="checkbox"/> Available to attend 1 to 2 hearing days per month; <input type="checkbox"/> If appointed to the Board, willing to write decisions; <input type="checkbox"/> Resident of Calgary <input type="checkbox"/> At least 18 years of age

INCUMBENT	Please indicate on which Board, Commission or Committee you are currently serving on:
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Keeping in mind the qualifications for the Board, Commission or Committee (BCC) you selected, please tell us how your background, skills, and experience relate to these qualifications. Please be brief where possible (point form is acceptable) and share the information you think is most relevant to the BCC selected.

1. Your interest in serving in this position (2500 characters max.)

*Please tell us about your interest in serving on the BCC you selected. Why are you interested in this particular BCC?
What do you want to contribute as a public member?*



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2. Education and training background (2500 characters max.)

Please tell us about your educational background (e.g. schooling, courses, degrees, diplomas, or certificates), professional credentials, or any other training gained through professional and personal development that is relevant to the position.



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3. Professional and employment background (2500 characters max.)

Please describe any current or past work experience and skills that are relevant to this BCC position, including positions held and your responsibilities and accomplishments.



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4. Community and volunteer activities (2500 characters max.)

Tell us about any current or past community involvement, volunteer work, labour or trade experience, or professional associations that are relevant to this BCC position. Where possible describe the role you played and the period of time you were involved.